



Montgomery County (MD) Delta Alumnae Foundation, Inc. (MCDAF)

Board Member Candidate Information

December 30, 2018

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CALL FOR NOMINATIONS FOR THE BOARD OF DIRECTORS

Montgomery County (MD) Delta Alumnae Foundation, Inc. (MCDAF) is pleased to announce the **Call for Nominations** to fill current vacancies on its Board of Directors. The board consists of fifteen members serving staggered two-year terms.

Why Join the Board?

- *Bring strategic impact to Montgomery County communities.* Use your voice and connections to further advance the MCDAF mission and vision and give back to your community.
- *Expand your skill sets.* Board service involves decision-making, leadership, governance, financial management, operations, advocacy, communications and development skills, which you can apply to your current and future endeavors.
- *Make new connections for life.* Expand your network through interactions with community leaders, volunteers, and participants through board activities and partnerships.

Desired Skills and Qualities

Many qualities would be beneficial to MCDAF. Please highlight any qualities below for which you have a strong background or aptitude.

- Fundraising
- Financial management
- Grant writing and management
- Program development
- Communications, public relations, or marketing
- Web design, or graphic design
- Networking
- Team Player
- Strategic
- Organized
- Detail-oriented

Board Member Expectations

Board directors are expected to be active members who are committed to the mission of MCDAF and:

- Make an annual financial contribution commensurate with your capacity
- Attend monthly MCDAF Board Meetings (currently held on the 3rd Tuesday of each month)
- Attend the MCDAF Annual Meeting (typically held in June)
- Attend the MCDAF Strategic Planning Meeting and Board Retreat
- Serve on at least one committee and attend committee meetings
- Attend and support MCDAF special events and fundraising activities
- Be prepared to participate in board meetings by reading materials in advance
- Observe all Bylaws, Policies, Procedures and protocols governing the organization

How to Apply

All nominees must complete the entire nomination application and submit all requested documents to be considered. Self-nominations are encouraged. All applicants will be notified by email regarding the status of their application.

There are three steps to complete to be considered:

1. Complete **Part I and II** of the nomination application form (included).
2. Attach the nominee's resumé or curriculum vitae (CV) to the nomination application.
3. Submit the completed nomination application form, resumé or CV and email to nominating@mcdaf.org **no later than 11:59 pm on January 28, 2019.**

All applications and résumés/CV will be reviewed by the MCDAF Nominating Committee. Eligible candidates will be contacted for an interview. Following the meeting, successful candidate(s) will be notified in writing.

Questions

Please contact the Nominating Chair at nominating@mcdaf.org with any questions.



Montgomery County (MD) Delta Alumnae Foundation, Inc.

Board Member Nomination Application

Directions: Please complete all requested information in Part I and Part II of this application and submit the form, along with all accompanying documents (including a current résumé or CV) to nominating@mcdaf.org. All nominees must complete the entire nomination application and submit all requested documents to be considered. Eligible candidates will be contacted by the MCDAF Nominating Committee to schedule an interview and discuss next steps.

Part I (Please Print) – Candidate Information

Self-Nomination: Yes No - If you are nominating a candidate, please provide your information in the box below:

Nominated by: _____
Nominator's Email Address: _____
Nominator's Phone Number: _____

Salutation as applicable: Mr./Mrs./Ms./Dr./Rev. _____

First Name: _____

Last Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____@_____

Phone Number: _____ Home Business Cell

Alt. Phone Number: _____ Home Business Cell

Professional Title: _____

Organization/Employer: _____

Part II: (Please Type) – Candidate Narrative

Please provide the information requested in both (A) and (B) below and attach to the submission package.

- (A) **Statement of Interest** - Please indicate why you wish to serve as a Community Director for the Montgomery County (MD) Delta Alumnae Foundation, Inc. Be sure to include the skills and talents that you would bring to the organization. If you are nominating someone else, please indicate why you believe this individual would be an ideal candidate and what contributions you believe s/he can make to this organization. *Please limit to a one-page narrative (double-spaced) not to exceed 500 words.*
- (B) **Biographical Statement** – Please provide a short biography highlighting your/the nominee’s accomplishments, prior board service, professional experience and background, community involvement, and educational background not already included in the CV or résumé. *Please limit to a one-page narrative (double-spaced) not to exceed 250 words.*



OVERVIEW

Montgomery County (MD) Delta Alumnae Foundation, Inc. (MCDAF)

Who We Are

The Montgomery County (MD) Delta Alumnae Foundation, Inc. was established in March 1998 and is recognized as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

What We Do

Our mission is to secure funds from various sources to provide scholarships for Montgomery County students and to support programs that benefit youth, families, and the elderly.

Current Board of Directors

Nicole Y. Drew, Chair	De'Ana Dow, Corresponding Secretary
Donna R. Cawley, Vice Chair	Courtney Proctor
Dia Martin, Treasurer	Adrienne Sutton
Linda Currie, Financial Secretary	
Jennifer Dickens, Assistant Financial Secretary	
Sheila T. Hughes, Recording Secretary	

Our Programs

- ❖ Montgomery College \$25,000 Endowment
- ❖ Community-Based Grants Program
- ❖ Impact Awards Recognizing Community Leaders

Programs We Support

- ❖ Formation Conference - Montgomery County (MD) Alumnae Chapter (Delta Sigma Theta Sorority, Inc.)
- ❖ Pride Youth Services
- ❖ MLK Day of Service

Contact Us

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